



**Annual meeting of the UCLG Capacity and Institution Building
Working Group, Istanbul (Turkey), 19-20 May 2016
Draft programme @ 11 May**

Thursday 19 May

9:30 – 10:00

1. Opening and welcome remarks

- Welcome remarks by Mr. Hayrettin Gungor, Secretary General of the Union of Municipalities of Turkey (UMT)
- Objectives of the meeting by Ms. Renée Giroux, Senior Director a.i. of FCM International and Ms. Renske Steenbergen, Senior Project Manager of VNG International, on behalf of the Chairs of the CIB Working Group

10:00 – 12:30

2. Information exchange and coordination: roundtable

10:00 – 10:30

- UMT's international action: lessons learned and way forward, Ms. Gulfem Keles, Head of the Foreign Relations Department of UMT
- UCLG-MEWA's cooperation working group, by Mr. Adrien Licha, Project Coordinator of UCLG-MEWA

10:30 – 10:45

Coffee break

10:45 – 12:00

- Facilitated session: Latest news on developments, challenges and opportunities from CIB members

12:00-12:30

- International networks of local governments: how to deal with increasing number of networks in our programmes

12:30 – 13:30

Lunch

13:30 – 17:00

3. Knowledge exchange (1)

13:30 – 15:00

- Implementation of the Sustainable Development Goals
 - Roadmap to localize the SDGs, by Lina Gast, Project Officer of UCLG
 - Toolkit to localize the SDGs, by Luana Natali, UNDP Art
 - Global Goals municipality campaign, by Renske Steenbergen, Senior Project Manager VNG International
 - Programming with the Global Goals, by Tim Kéhoe, Deputy CEO FCM

15:00 – 15:15

Coffee break

15:15 – 17:30

4. Parallel sessions

Group 1	Group 2	Group 3
Programme coordination (lead: FCM)	Migration and refugees: cooperation initiatives supporting local governments (lead: UMT)	Monitoring and evaluation group (lead: SALGA)

17:30

Closing of the first day

18:30

Dinner hosted by UMT (Bus leaves at 18:00 from the hotel)



Capacity and Institution Building Working Group



Friday 20 May

9:30 – 15:30

5. Knowledge exchange (2)

9:30 – 10:30

- Report on the parallel sessions and identification of ways forward
- Report on CIB activities by the CIB Secretariat
 - UCLG Champions: Global Partnership on Effective Development Cooperation, UN Development Cooperation Forum
 - Monitoring and Evaluation

10:30 – 10:45

Coffee break

10:45 – 12:00

Panel discussion 1: Migration challenges for local governments in the region of origin

Moderator: Paulo Pedroso

- Cengiz Akin, Head of Disaster and Emergency Management Department at Prime Ministerial Agency for Disaster and Emergency Management (AFAD)
- UNHCR representative
- Ahmet Erturk, Head of Foreign Relations Department of Gaziantep Metropolitan Municipality

12:00 – 13:30

Lunch

13:30 – 15:00

Panel discussion 2: Recent development in international agendas of donors and attention for local governments

Moderator: Cleofe Guardigli

- William Cobbett, Director of Cities Alliance
- Safak Ozdemir, Senior Expert of the Turkish Agency of International Development (TIKA)

15:00 – 15:30

- UCLG's Learning Agenda, by Lina Gast, project officer UCLG

15:15 – 15:30

Coffee break

15:30 – 16:45

6. Project coordination and implementation

- Speed dating among participants on previously identified fields of project management (5 tables)

16:45 – 17:00

7. Wrap up and way forward and closing of the second day

- Update from the CIB secretariat on upcoming activities

18:30

Dinner hosted by Istanbul Metropolitan Municipality